

NOTICE OF ANNUAL GENERAL MEETING

MILLENNIUM POINT TRUST

(the Charity)

(Incorporated and registered in England with registered number 03227575)

Directors:

Helen Elizabeth Bates
Councillor Karen Teresa McCarthy
Linda Janet Saunders
Paul Calvin Tilsley
Simon Manville Topman

Members and Trustees:

Paul Calvin Tilsley for and on behalf of Birmingham City Council
Councillor Karen Teresa McCarthy for and on behalf of Birmingham City Council
[●] for and on behalf of Birmingham City University
[●] for and on behalf of Birmingham City University
Helen Elizabeth Bates for and on behalf of Greater Birmingham Chamber of Commerce
[●] for and on behalf of Greater Birmingham Chamber of Commerce
Linda Janet Saunders
Simon Manville Topman

Auditors:

Cooper Parry Group Limited Chartered Accountants & Statutory Auditor, Park View, One Central Boulevard, Blythe Valley Park, Solihull, Birmingham, B90 8BG

18th November 2019

NOTICE IS HEREBY GIVEN that the Annual General Meeting of the Charity will be held at the offices of Millennium Point, Millennium Point, Curzon Street, B4 7XG at 13:00 on 16th December 2019 to consider and, if thought fit, pass the following resolutions:

Ordinary Resolutions

1. *Adoption of 31st March 2019 Report and Accounts*

THAT the audited financial statements of the Charity for the year ended 31 March 2019, together with the directors' report, Annual report and the independent auditor's report, be received and adopted.

2. *Re-appointment of Cooper Parry Group Limited Chartered Accountants & Statutory Auditor as auditor*

THAT Simon Atkins of Cooper Parry Group Limited Chartered Accountants & Statutory Auditor, be re-appointed as auditor to the Charity until the conclusion of the next Annual General Meeting of the Charity at which accounts are laid before the Charity.

3. *Authority to determine remuneration of auditor*

THAT the Directors be authorised to determine the remuneration of the auditor.

4. *Election of directors and trustees*

THAT Catherine Canty be elected a director/trustee, being eligible and offering herself for election as a director/trustee.

THAT Julian Beer be elected a director/trustee, being eligible and offering herself for election as a director/trustee.

THAT Hanifa Shah be elected a director/trustee, being eligible and offering herself for election as a director/trustee.

5. Resignations of Directors/Trustees

THAT Saqib Bhatti for and on behalf of Greater Birmingham Chamber of Commerce has resigned as a Director/Trustee

THAT David Wilkin for and on behalf of Birmingham City University has resigned as a Director/Trustee

Signed by Simon Manville Topman
Chairman
Registered Office
Millennium Point,
Curzon Street,
Birmingham,
B4 7XG



By the order of the Board

1. If you are a shareholder /Member who is entitled to attend and vote at the meeting, you are entitled to appoint one or more proxies to exercise all or any of your rights to attend, speak and vote at the meeting and you should have received a proxy form with this notice of meeting. A proxy does not need to be a shareholder of the Charity but must attend the meeting to represent you. You can only appoint a proxy using the procedures set out in these notes and the notes to the proxy form.
2. You may appoint more than one proxy provided each proxy is appointed to exercise the rights attached to a different share or shares held by that shareholder. To appoint more than one proxy, you should contact the Charity at Millennium Point, Curzon Street, Birmingham B4 7XG. You will need to state clearly on each proxy form the number of shares in relation to which the proxy is appointed. Failure to specify the number of shares to which each proxy appointment relates or specifying a number in excess of those held by the shareholder will result in the proxy appointment being invalid. If you wish your proxy to speak on your behalf at the meeting you will need to appoint your own choice of proxy (not the chairman) and give your instructions directly to them.
3. if you do not give your proxy an indication of how to vote on any resolution, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the Meeting.
4. The notes to the proxy form explain how to direct your proxy how to vote on each resolution. To appoint a proxy using the proxy form, the form must be:
 - 4.1.1 completed and signed;
 - 4.1.2 deposited to the Charity at Millennium Point, Curzon Street, Birmingham B4 7XG; and
 - 4.1.3 received by the Charity not less than 48 hours before the time for holding the meeting.
- 4.2 In the case of a shareholder which is a company, the proxy form must be executed under its common seal or signed on its behalf by an officer of the company or an attorney for the company.
- 4.3 Any power of attorney or any other authority under which the proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.
5. Shareholders may change proxy instructions by submitting a new proxy appointment using the methods set out above. Note that the cut-off time for receipt of proxy appointments also apply in relation to amended instructions; any amended proxy appointment received after the relevant cut-off time will be disregarded.
- 5.1 Where you have appointed a proxy using the hard-copy proxy form and would like to change the instructions using another hard-copy proxy form, please contact Kanchan Lakhay at the

Charity by email on kanchan.lakhay@millenniumpoint.org.uk or by post at Millennium Point, Curzon Street, Birmingham B4 7XG

- 5.2 If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.
 6. A shareholder may change a proxy instruction but to do so you will need to inform the Charity in writing by either:
 - 6.1.1 Sending a signed hard-copy notice clearly stating your intention to revoke your proxy appointment to the Charity; or
 - 6.1.2 In the case of a shareholder which is a company, the revocation notice must be executed under its common seal or signed on its behalf by an officer of the company or an attorney for the company.
- Any power of attorney or any other authority under which the revocation notice is signed (or a duly certified copy of such power or authority) must be included with the revocation notice.
- 6.2 The revocation notice must be received by the Charity no later than 48 hours before the time for holding the meeting.
 - 6.3 If you attempt to revoke your proxy appointment but the revocation is received after the time specified, your original proxy appointment will remain valid unless you attend the meeting and vote in person.
 - 6.4 Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.

